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Commercial Driver’s License Online Portal

Before you start using the Commercial Driver’s License Online Portal it is helpful to understand how information is submitted. Below is a brief description of each part of the application.

KOG Login
The Kentucky Online Gateway (KOG) login page is the first page the customer sees when accessing the CDL Online Portal:

- First time customers will need to create an account before successful login
- Returning customers will login with existing credentials
- CDL employees will by-pass this page, due to single sign-on capabilities

Portal Home Page
The portal home page displays the commercial application, self-certification, medical certification and waiver buttons to submit their information. Each button sends the customer to an entry screen that displays the respective information needed for successful submission. An email will be sent to the customer stating their application, certificate or waiver has been Received, Processed or Rejected.

KOG Login
First time users will need to create a KOG account to access the CDL Portal. This account will be used for subsequent visits to the site. They will need to select “Citizen or Business Partner”

KOG Login Screen:
First time users will need to create a KOG account by clicking on the “Create an Account” and follow the instructions to creating account.

Please complete your Kentucky Online Gateway Profile

Once information has been created you will receive an email to the email that account was created with to activate account. Click on link to activate account.
Users will then be asked to enter their credentials. This will be:

- Email Address
- Password

If Users have forgotten their password they will need to click on Forgot/Reset Password, Instructions are given at this point.

**CDL Portal**

The CDL Portal is where customers can electronically submit their CDL Applications, Self-Certifications, Medical Certifications and/or Waivers.

**Portal Home Page:**
Commercial Application Pre-qualification screen – Date-of-Birth (DOB), Driver License Number, State and email are required; cell phone is optional:

Complete the CDL Application:
Click checkbox if Mailing Address is the same as the Home Address; and if only licensed in KY:

Enter Mailing Address and/or other State License History information:
Select an option regarding Part 391:

CDL Application

As a commercial driver license applicant, I certify that I meet the qualifications contained in part 391 of the Federal Motor Carrier Regulations. I certify that the motor vehicle in which I am applying to operate is representative of the type of vehicle I operate or expect to operate. I certify that I am not subject to any disqualification, suspension, revocation or cancellation. I certify that I do not have a driver's license from more than one state or jurisdiction. I do solemnly swear or affirm under penalty of perjury that I am the person named and described herein and that the statements in this application are true and correct. I consent to the release of my driving record information as provided in KRS 187.310 and KRS 281A.100.

Check One Box Only

☐ I certify that I meet qualifications and requirements contained in Part 391 of the Federal Motor Carrier Safety Regulations.

☐ I certify that I am not subject to Part 391 and provided documentation to substantiate.
Successful Submission of the Commercial Application:

Thank you for submitting your CDL Application through the CDL Portal. You will receive an email shortly letting you know that we have successfully received your application.

Self-Certification Pre-qualification screen – Date-of-Birth (DOB), Driver License Number, State and email are required; cell phone is optional:
Complete the Self-Certification form; Click Submit:

Successful Submission of the Self-Certification:
Medical Certification Pre-qualification screen – Date-of-Birth (DOB), Driver License Number, State and email are required; cell phone is optional:

Complete the Medical Certification form:
Choose a file to Upload (if using a Smartphone you can take a photo of the certificate to upload); Click Submit:
Successful Submission of the Medical Certification:

Thank you for submitting your Medical Examiner Certification through the CDL Portal. You will receive an email shortly letting you know that we have successfully received your application.

Medical Waiver Pre-qualification screen – Date-of-Birth (DOB), Driver License Number, State and email are required; cell phone is optional:

Medical Waiver

Please enter information exactly as it appears on your driver’s license.

DOB: 04/01/1973  Driver’s License #: CO221067  Name: Samuel Smith

Cell Phone: 402-555-1234  Email: Driver@gmail.com

Submit
Enter an Upload Date and Choose a file to upload; Click Submit:

Medical Waiver

First Name: [Field]
Last Name: [Field]
Upload Date: [Field]

File: [File]

Successful Submission of the Medical Waiver:

Thank you for submitting your Medical Waiver through the CDL Portal. You will receive an email shortly letting you know that we have successfully received your application.

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