

Thank you for requesting an application for a U Drive It Permit. Included in this packet is your application as well as a sample of the insurance requirement. Please be sure to follow the instructions on the application to expedite your request. Failure to produce the proper documents listed will result in a delay in processing your request.

Here is a mini checklist to help make sure you have everything you will need.

1. Original application completely filled out.
2. Certificate of Good Standing from your state (if out of KY)
3. Certificate of Existence for KY (www.sos.ky.gov) from there you type in the name for your company, once on your company page, you go to the certificate tab and listed are all the certificates available. After clicking on the certificate you need, it opens up to another page where you have to pay by credit card \$10 to download the certificate.
4. Affidavit for #6 on the application (please include to whom you will be leasing. i.e. general public) must also be notarized. **It must say Affidavit at the top, and be notarized at the bottom. Cannot be accepted without it being notarized.**
5. Financial Statement
6. Insurance Document (Uniform Motor Carrier Bodily Injury & Property Damage Liability Certificate of Insurance) must be the original form. **(sample copy attached) No other insurance documents are accepted. The form is obtained from an insurance company, we do not nor can we obtain the form for you. Or Ins. Co. can use this link: <https://mcinfo.org/MCInfo/login>** (if the insurance company is registered in KY they can use this link) they just need to put in the notes that this is for a UDI application.
7. \$250.00 checks made payable to KY State Treasurer.
8. Contact info such as email with name so we can contact you with any questions
9. Please make sure to tell us your FEIN #, and whether you are leasing or renting vehicles or both.

Every document must have the same company name that is applying for the permit. If you have any questions about the application process, please feel free to contact us by phone at 502-564-1257 or by email udi.dmc@ky.gov.