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Governor

COMMONWEALTH OF KENTUCKY
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Greg Thomas
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Please Read Entire Letter before Going to the Circuit Court Clerk's Office.

After reading this letter, if you still have questions, you may contact the Division of Driver Licensing at 502-564-1257 for further assistance. This letter is an attempt to inform you of requirements you must meet prior to applying for a CDL license/permit.

Per 49 CFR 383.71 of the Federal Motor Carrier Safety Regulations all CDL holders/applicants are required to have a valid Medical Examiner's Certificate or federal/state medical waiver, Self-Certification, and Commercial Driver License application on file with the Department of Vehicle Regulation, Division of Driver Licensing, prior to CDL permit/license issuance.

You can locate a Certified Medical Examiner by logging into the website at Nationalregistry.fmcsa.dot.gov and search for one in your area. If you pass the medical examination, the medical examiner will issue you a Medical Examiner's Certificate, MCSA 5876.

You can submit your Medical Examiner's Certificate, Self-Certification form and Commercial Driver License application through the Kentucky CDL Document Portal at <http://mycdl.ky.gov> and you will receive an email when your documents are received. You will receive a separate email when your CDLIS driving record has been updated. You will also receive an immediate email should your document be rejected.

If you do not have computer access, you may print a copy of the Self-Certification form and Commercial Driver License application from our website at <http://drive.ky.gov> and submit those by mail along with the Medical Examiner's Certificate, MCSA 5876. The address is Division of Driver Licensing, 200 Mero St, Frankfort, KY 40622. If you submit your documents by mail, you will receive a letter in a few days. However, no letters are mailed if documents are unacceptable.

Once the information has been received, the Commercial Driver License Section will review the medical certificate for authenticity and may contact your certified medical examiner for verification and/or additional information. Once your medical certificate, self-certification, and commercial driver application are verified, your driving record will be updated. You will then be eligible to apply for a CDL permit/ license at the Circuit Court Clerk's office in your county of residency.

The Circuit Court Clerk cannot enter your information. The driver is solely responsible to forward the required documents to the Division of Driver Licensing. If any of the required documents are missing or are not legible, you will not be eligible for CDL permit/license issuance.

All Kentucky CDL applicants/holders are required to have a Certified Medical Examiner's Certificate, MCSA 5876, completed by a National Registry Certified Medical Examiner.

Do we have your current address? If not, it is vital that you provide it. Otherwise, you will not receive important updates and information concerning your commercial license status and requirements. **KRS 186-540 states that a driver has ten (10) days to update the address.**



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