IFTA E-File

KENTUCKY TRANSPORTATION CABINET

Kentucky allows IFTA License holders to file their IFTA tax returns, reprint IFTA Licenses, renew licenses and make payments online.

To get started with Kentucky IFTA Online, you will need:

▸ Internet Access.
▸ A computer with an up to date web browser.
▸ A Kentucky issued User ID and Password. You can apply for these online.
▸ A laser printer if you wish to print invoices and copies of your License.

> **Tip:** Current IFTA e-Filers can use their existing User ID's and select Click Here if you forgot your Password from the new Login page.

STEP 1: Login and Access your Account

1. Launch your browser and enter https://ky.iftaipc.com.
2. Enter your User Name, Password, and click Login
3. Review and Accept the Terms of Use.
4. Your **Home** page will be displayed. Select the Work on My IFTA Account link.

STEP 2: Start the Return and your Complete Fuel Schedules

1. Your **Working on IFTA** page is displayed. For the applicable years and quarter, select the Start this Q# return link.
2. An **In Progress Q# Quarterly Return** page will be displayed. Fuel schedules that must be completed appear under the **Fuel Schedule Details** heading. Select the Edit link for the Fuel Type.

3. An **In Progress Return (for Fuel Type)** page will be displayed.
   ▸ Under **Jurisdiction**, Kentucky will be listed first, followed by the jurisdictions from your most recent schedule filing.
   ▸ To add a jurisidiction, select the jurisdiction from the jurisdiction drop down list [▾] and click Add
   ▸ For each applicable jursidiction, enter **Total Miles** and **Tax Paid Gallons**. (If taxable miles are different than total miles, 'uncheck' ☐ Taxable Miles match Total Miles for all Jurisdictions.
   ▸ Enter non-IFTA miles and gallons if necessary. Click Save and Complete

> **Tip:** If you wish to complete the fuel schedule at a later date, click Shelve For Now . The schedule will be placed in a '*shelved*' state. You can return to it in the same state you left it.

STEP 3: File your Return

1. Once you've completed your Fuel Schedules, the **In Progress Q# Quarterly Return** page will show each Fuel Schedule in a 'Completed' status. (Note: You can still make changes by selecting Edit for each schedule.) Click Save and Calculate Taxes
2. A **Return Submission Confirmation** page will be displayed. **Total Tax**, **Interest**, **Penalties** and **Total Due** are displayed. (To see Fuel Schedule Details, click the '**+**' for each Fuel Type.) Click File . The return will now be in a 'Filed' status.

STEP 4: View your Invoice and Make a Payment

1. The **License Summary** page will be displayed. An Invoice# link will be present. To view the invoice, click the Invoice#.
2. To make a payment, select the ☑ invoice check box and click Pay Selected Invoices

Kentucky IFTA E-File is a service of the Kentucky Transportation Cabinet Division of Motor Carriers.

Call or Email us with questions about this service at (502) 564-1257 or ifta.dmc@ky.gov.